

Municipality of Arran-Elderslie



Draft 2023 Operating and Capital
Budget

January 9, 2023

Agenda

Opening Comments

Welcome to the presentation of the 2023 Draft Operating and Capital Budget.

The objective of today's meeting is to present the draft budget which is a reflection of managements departmental operating and capital priorities for 2023.

Thanks to the Leadership team for their assistance and collaboration in compiling the departmental operating and capital budgets and for the provision of comments with respect to operational variances and new initiatives planned for 2023.

Throughout the presentation there will be an opportunity for Council questions.

Section 1 – Report Overview and Assumptions

Section 2 – Taxation Highlights (Pg.5)

Section 3 – Operating Budget Overview (Pg.6)

Section 4 – Municipal Services (Pg.9)

- Schedules A and A.1 – Departmental Summaries
- General Government (Pg.10)
- Protection Services (Pg.12) – Schedule A.2
- Transportation Services (Pg.18)
- Environmental Services (Pg.20)
- Health Services (Pg.21)
- Recreation Services (Pg.23)
- Planning & Economic Development (Pg.25)
 - Grant & Donation Requests (Schedule D)

Section 5 – Building & By-law Enforcement Services (Pg.27)

- Building Inspection – Schedule B.1
- By-Law Enforcement – Schedule B.2

Section 6 – Water (Stormwater) & Sewer Services (Pg.30)

- Schedules C, C.1, C.2, C.3 and C.4 – Departmental Summaries

Section 7 – Capital Budget (Pg.32)

- Schedule E – Capital Project List

Report Overview & Assumptions

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Comments

Budget Assumptions

Data presented for 2022 is preliminary as the year-end work and account reviews will be taking place over the next month or two.

This is the 1st Draft of the budget as staff continue to seek to refine and determine cost efficiencies and reductions. The intention is a balanced budget and a limited tax increase.

A 2nd Draft shall be presented to Council on January 30th with a public meeting.

Staff will be seeking final approval of the Budget by the end of February



Fees & Charges By-Law

Sewer and Water Financial Plans (2021-2026)



Wages & Benefits (2% Collective Agreement); HR Salary Review

3 New Contract Employee Positions: Administrative Coordinator (1yr), Asset Management/GIS Coordinator (2yr), Building Inspector (1yr)



CPI & Historical Spending

Estimated 6% - materials, supplies, hydro



Contracts & Agreements



Reserves – detailed analysis to come January 30th

Taxation Highlights

(Refer to Pg. 5)

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Taxation Highlights

Draft Operating Budget – 6% Tax Rate Increase

Balanced Budget – 14.22%

Further review and adjustments are needed.

Staff are continuing to review their budgets.

Some recommendations/comments are noted throughout the budget report.

Tax Assessment Review

Tax Facts

Year	Residential Assessment	# of Households	Average Assessment	Tax Levy	Taxes
2021	\$ 528,745,301	3155	\$ 167,590	\$ 5,515,404	\$ 1,277.63
2022	\$ 539,868,398	3166	\$ 170,521	\$ 5,817,780	\$ 1,348.72
2023	\$ 550,004,984	3183	\$ 172,795	\$ 6,274,065	\$ 1,448.71

Options Considered

Option	Description	Budget Increase	Tax Levy	Taxes on \$170,521	\$ Increase
1)	Hold 2022 Tax Rate	\$ 101,149	\$ 5,918,929	1,348.72	0.00
2)	Tax Rate Increase of 1.0%	\$ 160,339	\$ 5,978,119	1,362.21	13.49
3)	Tax Rate Increase of 3.0%	\$ 278,717	\$ 6,096,497	1,389.18	40.46
4)	Tax Rate Increase of 4.0%	\$ 337,907	\$ 6,155,687	1,402.67	53.95
5)	Tax Rate Increase of 6.0%	\$ 456,285	\$ 6,274,065	1,429.64	80.92
6)	Tax Levy Increase of 6.0%	\$ 349,067	\$ 6,166,847	1,405.21	56.49
7)	Tax Rate Increase of 8.0%	\$ 574,664	\$ 6,392,444	1,456.62	107.90
8)	To Balance Draft Budget, 14.22%	\$ 942,821	\$ 6,760,601	1,540.51	191.79

For the analysis, the 2022 average residential assessment of \$170,521 has been used, as a property's value has not changed in 2023 unless property improvements have been made and a supplemental assessment by MPAC has been completed. The update of the 2016 property values continues to be deferred. A future implementation date for new property values has not been established at this time. The 2023 tax billings will be based on the 2022 assessment unless property improvements.

Operating Budget Overview

(Refer to Pg. 6)

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Operating Budget Overview

Key Service Areas

Other Tax Impacts:

- ❑ County of Bruce – to be revealed January 19th
- ❑ Education Tax Rates – Minister of Finance announced on December 19th that the 2023 rates will remain unchanged from the 2022 rates
- ❑ Other Municipalities – draft figures 4.93% to 10.7%



6% Tax Rate Increase = \$456,285



14.22% Tax Rate Increase = \$942,821

A Balanced Budget



Savings/efficiencies to be found = \$486,536

Achieves a 6% Tax Rate Increase



Transfer to Reserve for Capital:

2021 - \$1,014,772

2022 – 1,041,608

2023 - \$1,104,104, Draft Operating Budget

Operating Budget Overview

Financial Summary

Total Revenue Required to finance: Municipal Services, Building & By-law Enforcement, Water, Sewer and Storm Services:

\$7,066,222

Total Revenue Raised through taxation and Other Revenue:

\$6,580,686

Savings to be found for a balanced budget:

\$486, 536



Municipal Services

\$6,950,606



Building & By-Law Enforcement Services

\$60,261



Water, Sewer & Storm Services

\$55,355



Taxation Levy & Other Revenue (2022 Budget)

\$6,275,065 Tax Levy (\$5,816,715)

\$69,621 PIL (\$66,385)

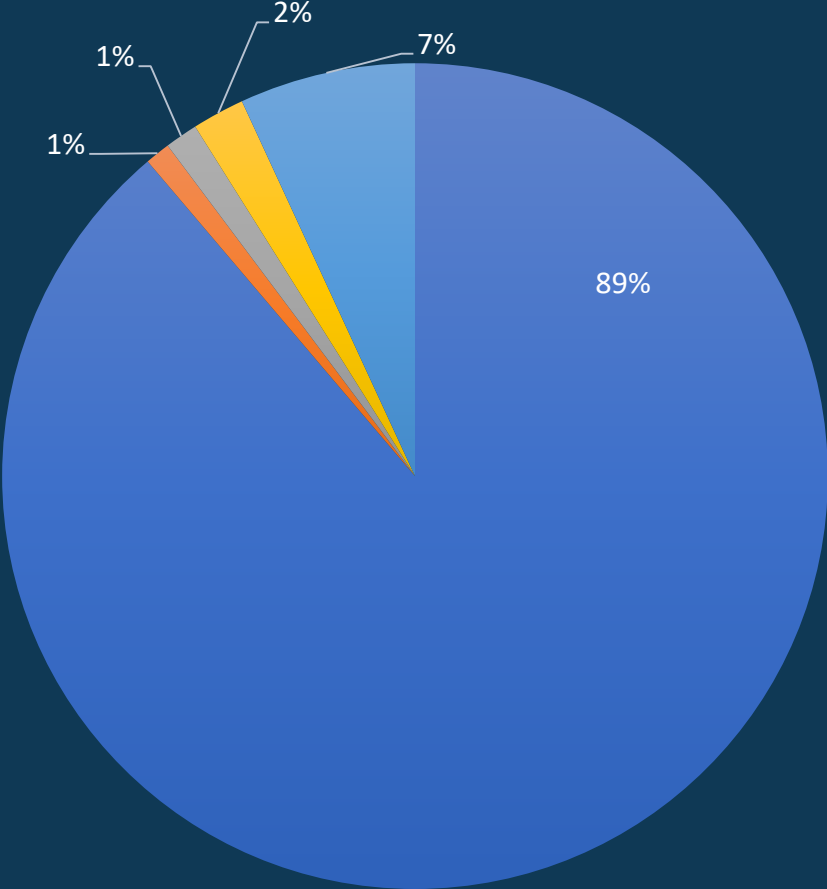
\$91,000 Supplemental Taxes (\$82,000)

\$145,000 Penalty and Interest (\$160,000)

= \$6,580,686 (\$6,125,100)

Percentage Distribution of Funds Required

\$7,067,222



- Tax Levy
- Payment in Lieu of Tax
- Supplemental Tax
- Penalty & Interest
- ** Savings to be found

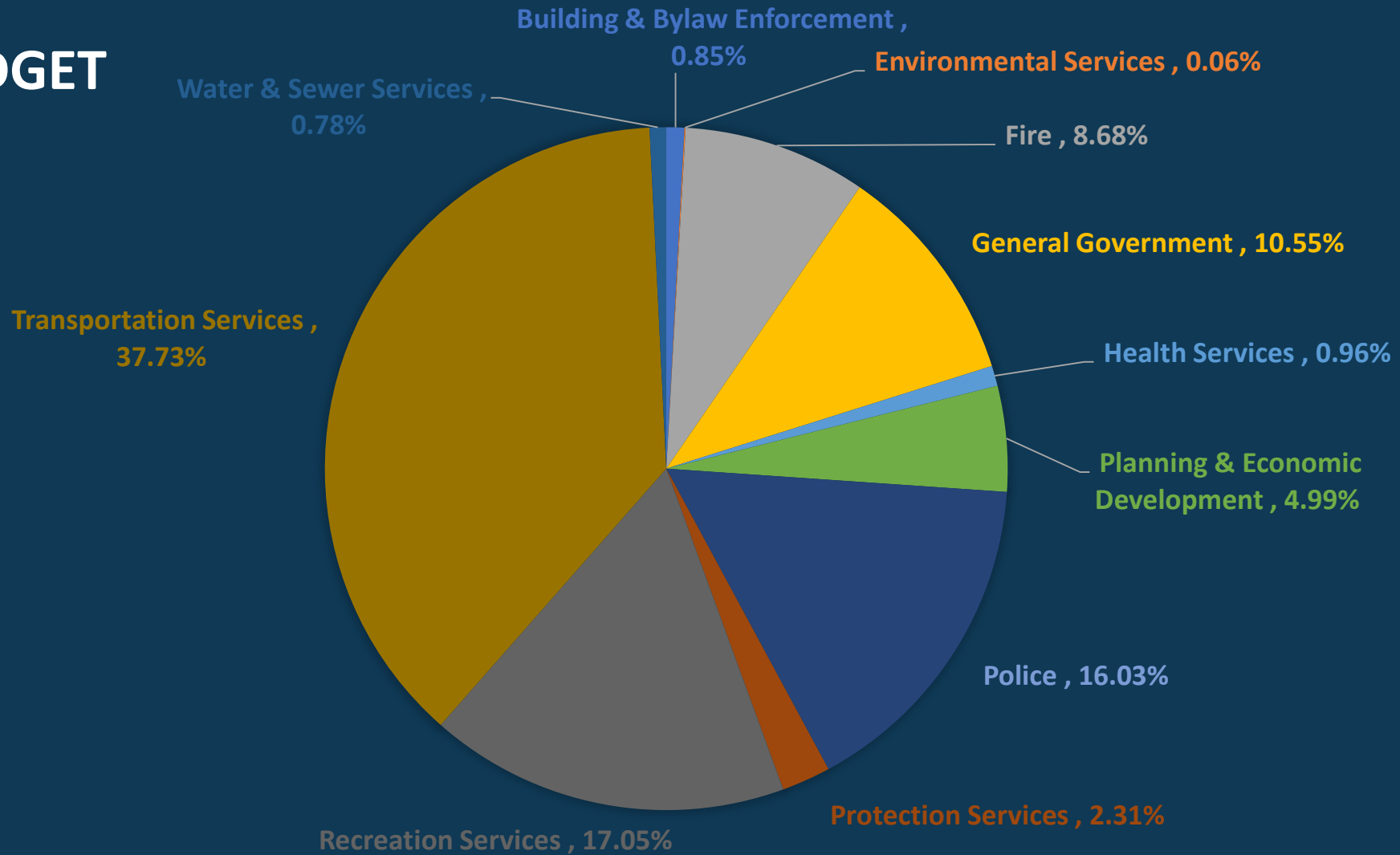
Key Service Areas

	2021	December	2022	2023	Budget	Budget
	2021	2022	Council Approved	Council Draft 1	\$	%
	Actuals	Actuals	2022 Total Budget	2023 Total Budget	Variance	Variance
MUNICIPAL SERVICES						
GENERAL GOVERNMENT	516,002	161,244	263,397	745,748	482,351	183.1%
PROTECTION SERVICES	1,804,722	1,629,676	1,838,677	1,909,785	71,108	3.9%
TRANSPORTATION SERVICES	2,285,259	2,579,053	2,464,339	2,666,117	201,778	8.2%
ENVIRONMENTAL SERVICES	(28,682)	(1,149)	27,767	3,921	(23,846)	(85.9%)
HEALTH SERVICES	19,293	34,130	45,238	67,558	22,320	49.3%
RECREATION AND CULTURE	961,469	626,725	1,122,091	1,204,813	82,722	7.4%
PLANNING AND DEVELOPMENT	238,376	210,807	268,857	352,664	83,807	31.2%
Total MUNICIPAL SERVICES	5,796,439	5,240,486	6,030,366	6,950,606	920,240	15.3%

	2021	December	2022	2023	Budget	Budget
	2021	2022	Council Approved	Council Draft 1	\$	%
	Actuals	Actuals	2022 Total Budget	2023 Total Budget	Variance	Variance
BUILDING & BYLAW ENFORCEMENT SERVICES						
Building	0	(40,750)	0	0	0	#DIV/0!
ByLaw	6,912	50,324	49,803	60,261	10,458	21.0%
Total BUILDING & BYLAW ENFORCEMENT SERVICES	6,912	9,574	49,803	60,261	10,458	21.0%

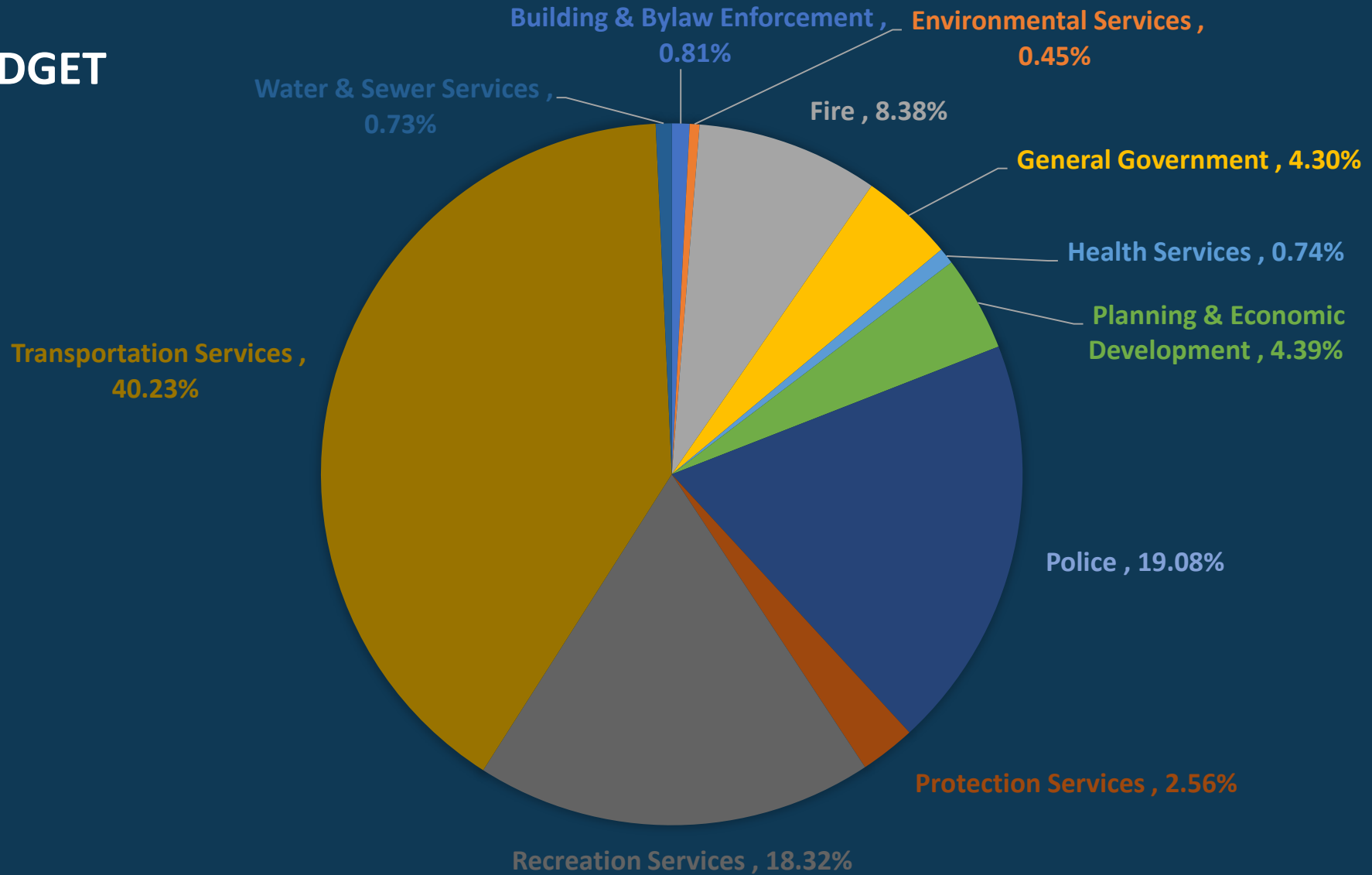
	2021	December	2022	2023	Budget	Budget
	2021	2022	Council Approved	Council Draft 1	\$	%
	Actuals	Actuals	2022 Total Budget	2023 Total Budget	Variance	Variance
WATER AND SEWER SERVICES						
SHARED ADMINISTRATION	3	(4,032)	0	0	0	#DIV/0!
SEWER	(3)	(6,339)	1	0	(1)	(100.0%)
WATER	2	21,446	(2)	0	2	(100.0%)
STORM	43,505	41,928	44,932	55,355	10,423	23.2%
Total WATER AND SEWER SERVICES	43,507	53,003	44,931	55,355	10,424	23.2%

2023 BUDGET



Allocation of Tax Dollars

2022 BUDGET



Allocation of Tax Dollars

Municipal Services

(Refer to Pg. 9)

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	2021	December	2022	2023	Budget	Budget
	2021	2022	Council Approved	Council Draft 1	\$	%
	Actuals	Actuals	2022 Total Budget	2023 Total Budget	Variance	Variance
MUNICIPAL SERVICES						
GENERAL GOVERNMENT						
01-1010 General-Council	116,720	114,853	129,105	146,208	17,103	13.2%
01-1020 General-Program Support	399,280	48,020	134,292	522,476	388,184	289.1%
01-1030 General-Asset Management / GIS	2	-1,629		77,064	77,064	100%
Total GENERAL GOVERNMENT	516,002	161,244	263,397	745,748	482,351	183.1%

General Government

General government is responsible for the administrative functions of the Municipality representing a 183% (\$482,351) budget increase or 10.73% (2022 - 4.37%) of the municipal services budget.

The Municipality of Arran-Elderslie is home to 6,800 residents within the 3 communities of Chesley, Paisley and Tara and the former Townships of Arran and Elderslie.

Operations are governed by 7 elected officials and over 50 staff members that carry out the day-to-day activities of the municipality.

Council

- Election expenses decreased; added reserve transfer \$7,500
- Conferences and Training, each budget increased to \$7,000
- 2% increase remuneration



Program Support

- Corporate Overhead and Administration
- Surplus lands \$299,600;
- OMPF funding decrease \$32,300
- Improved bank interest
- Total Expenses \$1,311,766, increase \$211,819
- To Reserves \$1,104,104 plus surplus lands



GIS

- Supports Building, Roads, Water and Sewer
 - Funds from Reserves (\$35k)
- Asset Management/GIS Coordinator
- All Things Asset Management



		December	2022	2023	Budget	Budget
	2021	2022	Council Approved	Council Draft 1	\$	%
	Actuals	Actuals	2022 Total Budget	2023 Total Budget	Variance	Variance
PROTECTION SERVICES						
01-2010 Protection-Common Fire	87,228	130,275	126,459	137,602	11,143	8.8%
01-2012 Protection-Chesley Fire	136,297	123,982	154,176	181,446	27,270	17.7%
01-2014 Protection-Paisley Fire	118,495	53,796	97,543	119,977	22,434	23.0%
01-2016 Protection-Tara Fire	142,236	112,645	134,936	174,267	39,331	29.1%
01-2020 Protection-Police	1,168,435	1,075,550	1,168,924	1,132,913	-36,011	(3.1%)
01-2030 Protection- Conservation	34,343	0	22,660	24,020	1,360	6.0%
01-2031 Protection-Conservation SVCA	44,264	47,297	46,980	51,937	4,957	10.6%
01-2032 Protection-Conservation GSCA	40,485	42,226	42,226	46,681	4,455	10.6%
01-2045 Protection- Crossing Guards	24,633	37,245	37,363	38,153	790	2.1%
01-2050 Protection-Emergency Measures	8,306	6,660	7,410	2,789	-4,621	(62.4%)
Total PROTECTION SERVICES	1,804,722	1,629,676	1,838,677	1,909,785	71,108	3.9%

Protective Services

Protection Services represents 27.48% (2022 - 30.49%) of the municipal services budget, largely due to the cost of Police Services which are more than \$1M. Overall budget in this area is 3.9% increase or \$71,108.

Arran-Elderslie is serviced by 3 fire stations with over 75 volunteer firefighters, and the Ontario Provincial Police.

Conservation is provided by the Saugeen Valley (SVCA) and Grey Sauble Conservation Authorities (GSCA). They look after the protection of important river systems.

Fire

- 1st draft of budget to Council
- Fire Calls
- 19.46% budget increase, \$99,875
 - Mandatory Certification
 - Fire Practice Compensation
- OPG Reserve



Conservation

- Proposed organizational budget increases
 - GSCA – est. 10.55%
 - Draft received- 5.19%
 - SVCA – draft 10.55%
- Provision for annual dyke maintenance (reduced \$6k)



Police & Others

- OPP Annual Billing Statement \$1,144,518, \$341.65 per property
 - Page 17 Details
- Crossing Guards – municipal staff
- Emergency Measures – savings, CEMC internal



Protection Services - Fire

	2023 Budget	2022 Budget	2022 Sept	2021	2020	2019
Chesley						
Number of Fire Calls	80	80	55	71	81	80
Wages for Fire Calls	\$ 49,044	\$ 52,000	\$ 29,594	\$ 50,130	\$ 48,048	\$ 53,549
Average Per Call	\$ 613	\$ 650	\$ 538	\$ 706	\$ 593	\$ 669
Paisley						
Number of Fire Calls	58	58	42	66	56	76
Wages for Fire Calls	\$ 33,561	\$ 33,698	\$ 22,651	\$ 27,109	\$ 53,004	\$ 38,358
Average Per Call	\$ 579	\$ 581	\$ 539	\$ 411	\$ 947	\$ 505
Tara						
Number of Fire Calls	52	44	40	48	52	45
Wages for Fire Calls	\$ 30,009	\$ 26,272	\$ 22,310	\$ 28,274	\$ 25,382	\$ 33,655
Average Per Call	\$ 577	\$ 597	\$ 558	\$ 589	\$ 488	\$ 748

Fire Calls

	Council Draft 1					Council
	2023 Budget					2022 Budget
	Common	Chesley	Paisley	Tara	Total	Total
Revenue						
Service Agreements	0	84,288	131,573	7,880	223,741	200,747
Other	0	33,134	30,757	43,031	106,922	137,183
Total Revenue	0	117,422	162,330	50,911	330,663	337,930
Expenses						
Wages & Benefits	133,395	178,938	119,554	123,896	555,783	442,047
Operating Expenses	7,359	83,217	72,169	73,881	236,626	226,033
Total Expenses	140,754	262,155	191,723	197,777	792,409	668,080
Transfer from Reserve	(36,926)	(9,413)	0	0	(46,339)	(1,932)
Transfer to Reserve	50,000	14,000	74,683	11,500	150,183	146,334
Transfer to Capital (Minor Capital)	0	15,800	15,800	15,800	47,400	38,562
Internal Transfers	(16,226)	16,225	0	0	(1)	0
Total Net Departmental Position (Exp over Rev)	(137,602)	(181,345)	(119,876)	(174,166)	(612,989)	(513,114)

Fire Protection

Summary of Schedule A.2

		December	2022	2023	Budget	Budget
	2021	2022	Council Approved	Council Draft 1	\$	%
	Actuals	Actuals	2022 Total Budget	2023 Total Budget	Variance	Variance
TRANSPORTATION SERVICES						
01-2510 Transportation-Roads-Admin	94,804	112,821	127,641	90,592	-37,049	(29.0%)
01-2511 Transportation-Roads-Admin-Union	294,016	320,836	326,401	386,223	59,822	18.3%
01-2512 Transportation-Roads-Shop	122,873	157,450	144,298	152,094	7,796	5.4%
01-2513 Transportation-Roads-Roadside	116,560	116,278	109,374	113,758	4,384	4.0%
01-2514 Transportation-Roads-Bridges	153,950	149,662	154,337	152,884	-1,453	(0.9%)
01-2515 Transportation-Roads-Hardtop	53,358	62,022	48,366	55,030	6,664	13.8%
01-2516 Transportation-Roads-Gravel	563,247	629,888	609,184	655,821	46,637	7.7%
01-2517 Transportation-Roads-Safety	40,959	39,496	58,479	60,776	2,297	3.9%
01-2518 Transportation-Roads-Vehicles	371,083	522,049	451,361	488,349	36,988	8.2%
01-2520 Transportation-Winter Ctrl-Salt/Sand	87,249	90,815	86,807	88,128	1,321	1.5%
01-2521 Transportation-Winter Ctrl-Snow Moving	220,963	230,802	218,778	274,182	55,404	25.3%
01-2522 Transportation-Winter Ctrl-Standby	0	32,298	15,348	27,026	11,678	76.1%
01-2530 Transportation-Saugeen Mobility & Regional Trans	50,764	52,287	52,287	55,947	3,660	7.0%
01-2540 Transportation-Parking	1,972	3,247	4,050	3,500	-550	(13.6%)
01-2550 Transportation-Street Lighting	113,461	59,102	57,628	61,807	4,179	7.3%
Total TRANSPORTATION SERVICES	2,285,259	2,579,053	2,464,339	2,666,117	201,778	8.2%

Transportation Services

Transportation Services, representing 38.36% (2022 - 40.87%) of the municipal services budget and an 8.2% or \$201,778 budget increase.

Transportation services operates with three road crews operating from shops in Elderslie, Paisley and Tara.

Roadwork includes: winter/summer maintenance, storm drains, sweeping, streetlights, sidewalks, parks, bridges, culverts, resurfacing, line painting, grading, dust control, signs, vehicles, etc.

Administration

- Salary Plan, Budget by person and position
- Unallocated hours – Admin-Union
- Wages & Benefits decreased \$29,018 Union and increased \$44,907 Admin-Union



Roads & Bridges

- Bridges – Transfer to Reserves (\$120k) as in prior years
- Gravel – Dust control and resurfacing (\$593k)
- Vehicles – fuel costs (\$214k)
- Winter Control – snow moving and standby – wages/benefits and contracted services



SMART

- SMART – 7% levy increase expected
 - Sept. 7th/2010 agreement
 - SRFIN.20.03 update



	2021	December 2022	2022	2023	Budget	Budget
	Actuals	Actuals	Council Approved 2022 Total Budget	Council Draft 1 2023 Total Budget	\$ Variance	% Variance
ENVIRONMENTAL SERVICES						
01-3040 Environmental-Garbage Collection	-136,694	-136,825	-145,245	-157,353	-12,108	8.3%
01-3050 Environmental-Waste Disposal	12,361	38,882	66,903	58,326	-8,577	(12.8%)
01-3060 Environmental-Recycling	95,651	96,794	106,109	102,948	-3,161	(3.0%)
Total ENVIRONMENTAL SERVICES	-28,682	-1,149	27,767	3,921	-23,846	(85.9%)

Environmental Services

Environmental Services, small percentage of the total municipal services budget, 0.06% (2022 - 0.46%), there is a decrease in the budget of 85.9% or \$23,846.

The Municipality of Arran-Elderslie provides garbage and recycling services for residents in Arran-Elderslie and also operates two landfills.

The two landfill sites, one in Arran which is an active site, and Chesley, which is a closed site that provides a depot for compost, scrap metal and tires. Recycling—membership in Bruce Area Solid Waste Recycling.

Garbage Collection

- User Fee Increase \$95 to \$110; to cover rising costs
- Contracted service, budget reflects an increase of \$40,500



Waste Disposal

- User Fee Increase for bag tags \$3.00 to \$3.50
- Landfill fees are under review



Recycling

- Operating costs adjusted to reflect actuals, savings \$34,710



	2021	December 2022	2022	2023	Budget	Budget
	2021	2022	Council Approved	Council Draft 1	\$	%
	Actuals	Actuals	2022 Total Budget	2023 Total Budget	Variance	Variance
HEALTH SERVICES						
01-4000 Health-Physician Recruitment	0	9,348	0	7,888	7,888	100.0%
01-4002 Health-Clinic-Chesley	0	-3,467	1	0	-1	(100.0%)
01-4004 Health-Clinic-Paisley	0	-4,496	1	6,300	6,299	629,900.0%
01-4010 Health-Cemetery-Common	653	771	6,838	3,663	-3,175	(46.4%)
01-4011 Health-Cemetery-Arran	2,982	2,963	4,442	4,245	-197	(4.4%)
01-4012 Health-Cemetery-Chesley	13,030	26,201	15,269	25,068	9,799	64.2%
01-4013 Health-Cemetery-Elderslie	1,903	3,376	4,927	5,046	119	2.4%
01-4014 Health-Cemetery-Paisley	6,546	6,928	6,404	11,446	5,042	78.7%
01-4016 Health-Cemetery-Tara	-5,821	-7,494	7,356	3,902	-3,454	(47.0%)
Total HEALTH SERVICES	19,293	34,130	45,238	67,558	22,320	49.3%

Health Services

Health Services attributes to 0.97% (2022 - 0.75%) of the municipal services budget. An overall budget increase of 49.3% or \$22,320.

Chesley and Paisley medical clinics enable residents to receive a variety of healthcare services close to home.

The municipality maintains several cemeteries throughout Arran-Elderslie and these cemeteries provide different interment options.

Physician Recruitment

- Four-year commitment to 2 physicians
- Funded by Reserve
 - Fully spent in 2023
 - Overage \$7,888
- Long-term planning with the Physician Recruitment Committee



Medical Clinics

- Supported by rental revenue
- Staff completing a review of lease agreements
- Expenses are for wages, benefits, utilities and other related building costs
- Chesley – surplus transfer to reserve \$15,178
- Paisley – \$6,300 funded by taxes



Cemeteries

- Common – shared wages and benefit costs
- Revenue is for burial related services
- Mount Hope cemetery
- Foundation maintenance and repairs, \$17,000, previously capital
- User Fee Review in 2023



	2021	December 2022	2022 Council Approved	2023 Council Draft 1	Budget \$	Budget %
	Actuals	Actuals	2022 Total Budget	2023 Total Budget	Variance	Variance
RECREATION AND CULTURE						
01-5001 Rec/Cult-Parkland-Recreation	137,395	116,646	167,605	173,840	6,235	3.7%
01-5015 Rec/Cult-Admin	92,917	-91,268	134,315	180,119	45,804	34.1%
01-5020 Rec/Cult-Common H&S	9,233	4,723	9,586	14,101	4,515	47.1%
01-5210 Rec/Cult-Programs-AE Programs	50,241	52,581	40,712	41,007	295	0.7%
01-5220 Rec/Cult-Programs-Day Camp	2,850	-14,599	19,557	0	-19,557	(100.0%)
01-5311 Rec/Cult-Parks-Ball Field-Arran/Allenford	977	1,356	3,141	2,641	-500	(15.9%)
01-5312 Rec/Cult-Parks-Ball Field-Chesley	7,714	6,061	8,147	8,201	54	0.7%
01-5314 Rec/Cult-Parks-Ball Field-Paisley	1,185	1,435	5,619	5,282	-337	(6.0%)
01-5316 Rec/Cult-Parks-Ball Field-Tara	4,176	8,183	11,205	10,785	-420	(3.7%)
01-5322 Rec/Cult-Parks-Splashpad-Chesley	0	0	0	1,000	1,000	100.0%
01-5324 Rec/Cult-Parks-Splashpad-Paisley	0	0	0	1,000	1,000	100.0%
01-5326 Rec/Cult-Parks-Splashpad-Tara	0	0	0	1,000	1,000	100.0%
01-5411 Rec/Cult-Facilities-CC Arran/Arkwright	4,425	3,867	6,101	6,384	283	4.6%
01-5412 Rec/Cult-Facilities-Chesley Comm Ctr	190,648	150,689	205,196	218,007	12,811	6.2%
01-5414 Rec/Cult-Facilities-Paisley Comm Ctr	185,328	180,503	205,380	227,835	22,455	10.9%
01-5416 Rec/Cult-Facilities-Tara Comm Ctr	160,378	122,592	152,577	154,632	2,055	1.3%
01-5512 Rec/Cult-Facilities-Chesley Pool	46,097	24,903	53,465	52,640	-825	(1.5%)
01-5516 Rec/Cult-Facilities-Tara Pool	49,973	51,106	51,064	49,899	-1,165	(2.3%)
01-5612 Rec/Cult-Facilities-Chesley Trailer Park	1	-11,568	-1	0	1	(100.0%)
01-5712 Rec/Cult-Facilities-Lease-Chesley Town Hall	16,464	25,460	32,960	29,531	-3,429	(10.4%)
01-5714 Rec/Cult-Facilities-Lease-Paisley Legion	7,134	1,428	6,180	6,551	371	6.0%
01-5715 Rec/Cult-Facilities-Lease-Paisley LCBO	-8,509	-7,296	-8,388	0	8,388	(100.0%)
01-5812 Rec/Cult-Libraries-Chesley	-9,820	-5,702	-3,420	-2,721	699	(20.4%)
01-5814 Rec/Cult-Libraries-Paisley	653	-616	2,986	3,649	663	22.2%
01-5816 Rec/Cult-Libraries-Tara	3,168	2,425	7,243	6,778	-465	(6.4%)
01-5914 Rec/Cult-Museum-Paisley	8,841	3,816	10,861	12,652	1,791	16.5%
Total RECREATION AND CULTURE	961,469	626,725	1,122,091	1,204,813	82,722	7.4%

Recreation Services

Recreation Services represents 17.33% (2022 - 18.61%) of the municipal services budget and a 7.4% or \$82,722 budget increase. The budget increase is attributed to facilities and administrative costs.

Arran-Elderslie recreation strives to provide programs, services and facilities to people of all demographics, to help residents maintain healthy active lifestyles.

Budget reflects inflationary changes to maintain existing programs.
Splashpad projects in 2022 resulted in upgrades in Chesley and new for Paisley and Tara.

Admin

- 2022 – added costs of security at arena’s – Covid; wages decreased \$31,853
- Strategic Initiative – Phase 2 of Building Condition Assessments \$30,000
- 3 new departments added to manage Splashpads (\$3k)



Programs

- Day Camps
- Budget supported by fees
- Balanced budget, savings of \$19,557



Ball Fields

- Rental revenues and operating costs
- Ball diamonds and soccer fields



Community facilities include community centres, halls, arenas, outdoor swimming pools, library and museum facilities in the Town of Chesley, and the Village of Paisley and Tara.

Facilities

- Community Centres – salary and wage adjustments
- Chesley Trailer Park – transfer to reserve \$17,693
 - Balance, 2022 \$66,481
- Paisley LCBO Lease – rental revenue, new transfer to Reserve \$9,340



Library

- Overall budget increase \$897
- Supported by rental arrangements with the County for each library location
- Expenses related to wages, benefits, building and operating supplies



Museum

- Overall budget increase \$1,791
 - One-time grant \$5,000 removed
- Supported by grants, donations and event admissions
- Expenses related to wages, benefits, building and operating supplies



		December	2022	2023	Budget	Budget
	2021	2022	Council Approved	Council Draft 1	\$	%
	Actuals	Actuals	2022 Total Budget	2023 Total Budget	Variance	Variance
PLANNING AND DEVELOPMENT						
01-7010 Plan/Dev-Planning-Zoning	0	5,597	-500	35,500	36,000	(7,200.0%)
01-7220 Plan/Dev-Comm/Ind-Downtown Decor	40,868	47,293	53,354	82,030	28,676	53.7%
01-7230 Plan/Dev-Comm/Ind- Gravel Pits	4,435	5,692	8,858	8,894	36	0.4%
01-7300 Plan/Dev-Natural Gas Project	0	0	1,657	0	-1,657	(100.0%)
01-7410 Plan/Dev-Economic Development	157,681	124,696	178,368	192,319	13,951	7.8%
01-7610 Plan/Dev-Tile Drainage	35,392	27,529	27,120	33,921	6,801	25.1%
Total PLANNING AND DEVELOPMENT	238,376	210,807	268,857	352,664	83,807	31.2%

Planning & Economic Development

Planning and Economic Development represents 5.07% (2022 – 4.46%) of the municipal services budget and a 31.2% or \$83,807 budget increase.

The Bruce County Planning Department carries out planning activities for the Municipality of Arran-Elderslie. We have multiple plans and by-laws that outline how land can be used and the long-term plans for our lands.

Planning & Zoning

- Two strategic initiatives – Development Charge Study (DC) and Planning Review for Zoning and Official Plan
- DC Study deferred to 2024



Downtown Decoration

- Realignment from Ec Dev budget – Downtown Revitalization (\$24,500)
- Wages, benefits and supplies



Gravel Pit

- Minimal budget change
- Planned maintenance on Kuipfer/Hagedorn Pit



Tile Drainage

- Municipal drain clean outs
 - Funded by property owners and grant
- Tile Drain loans to property owners – Ministry program





Economic Development Strategic Initiatives

1

Visitor Centre – setup, management and projects (\$4k)

2

Tourism Material Printing (\$1.5k)

3

Misc Tourism Projects (\$1k)

4

Big Bruce Promotion (\$1k)

5

Saugeen River Collaborative Project (\$500)



Economic Development Strategic Initiatives

6

CIP Projects and Developing Urban Design Guidelines.
(\$15k)

7

Marketing and Communication Plan (\$10k)

8

Façade Guidelines (\$6.3k)

9

Other Initiatives (\$2k)

10

Grant and Donations by Council (\$31k)

Grant and Donation Requests

Schedule D

Grant and Donation Policy

- Budget maintained at \$30,598
- Requests received \$35,214
- Financial commitments \$9,490
- Facility commitments \$10,027
- Total \$54,732



Crime Stoppers of Grey Bruce - \$2,000



Hawks' Nest Sponsorship - \$2,000



Tara Curling Club - \$1,214



Chesley Hospital Foundation - \$30,000

Building & By-Law Enforcement Services

(Refer to Pg. 27)

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Budget Review Dept Summary

BUILDING & BYLAW ENFORCEMENT SERVICES

	2021	December 2022	2022	2023	Budget	Budget
	Actuals	Actuals	Council Approved 2022 Total Budget	Council Draft 1 2023 Total Budget	\$	%
					Variance	Variance
BUILDING & BYLAW ENFORCEMENT SERVICES						
Building						
01-2042 Protection-Building Inspection	0	-40,750	0	0	0	
Total Building		-40,750				#DIV/0!
ByLaw						
01-2041 Protection-Animal Control	13	-994	-3,615	0	3,615	(100.0%)
01-2044 Protection-Property Standards	6,899	48,724	8,464	60,261	51,797	612.0%
01-2060 Protection-By-Law/POA Parking	0	2,594	44,954	0	-44,954	(100.0%)
Total ByLaw	6,912	50,324	49,803	60,261	10,458	21.0%
Total BUILDING & BYLAW ENFORCEMENT SERVICES	6,912	9,574	49,803	60,261	10,458	21.0%

Building & By-Law Enforcement Services

Property Standards represents 0.85% of the Municipality's Budget, with the other areas being fully funded through their respective user fees.

Our Building department works with builders and owners to ensure building codes are met to make sure that every structure built in Arran-Elderslie is built safely.

Arran-Elderslie's By-Law Enforcement Officer enforces municipal by-laws in a way that protects the community's health, safety and quality of life.

Building

- Schedule B.1
- Building Code Act
- Funded by Permit fees - \$25,000 decrease
- 2022 project carried forward – Third Party Review; supported by grant \$30,000
- SRCBO.22.04 Quarterly Report to September – 110 permits compared to 160 in 2021
- Est. Reserves \$248,161



By-Law Enforcement

- Schedule B.2
- Includes by-law enforcement and property standards
- Increase in legal fees
- Services provided by Contract



Animal Control

- Budget comparable to 2022
- New – transfer of surplus funds to reserve \$2,448
- Services provided by Contract



Water (Stormwater) & Sewer Services

(Refer to Pg. 30)

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	Actuals	Actuals	2022 Total Budget	2023 Total Budget	Variance	Variance
WATER AND SEWER SERVICES						
SHARED ADMINISTRATION						
01-3005 Environmental-Sewer&Water-Common	3	-4,032	0	0	0	
Total SHARED ADMINISTRATION	3	-4,032				#DIV/0!
SEWER						
01-3012 Environmental-Sewage-Chesley	0	-2,549	-1	0	1	(100.0%)
01-3015 Environmental-Sewage-Paisley	-2	65,399	0	0	0	
01-3017 Environmental-Sewage-Tara	-1	-69,189	2	0	-2	(100.0%)
Total SEWER	-3	-6,339	1		-1	(100.0%)
WATER						
01-3030 Environmental-Source Water Protection	0	0	0	0	0	
01-3032 Environmental-Water-Chesley/Paisley	0	57,678	-2	0	2	(100.0%)
01-3036 Environmental-Water-Tara	2	-36,232	0	0	0	
Total WATER	2	21,446	-2		2	(100.0%)
STORM						
01-3018 Environmental-Storm Water-Catch Basins	23,364	11,138	25,501	27,355	1,854	7.3%
01-3019 Environmental-Storm Water-Ditches	20,141	30,790	19,431	28,000	8,569	44.1%
Total STORM	43,505	41,928	44,932	55,355	10,423	23.2%
Total WATER AND SEWER SERVICES	43,507	53,003	44,931	55,355	10,424	23.2%

Water (Stormwater) & Sewer Services

Fully funded by user fees except for Storm. Storm represents 0.78% of the Municipality's Budget.

The municipality manages two urban water systems, Arran-Elderslie and Tara Water Works, and three sewer systems with locations in Chesley, Paisley and Tara.

Stormwater management is the effort to reduce runoff of rainwater or melted snow into streets, lawns and other sites, to reduce the strain the stormwater places on municipal infrastructure.

Sewer

- Schedule C.3
- Revenue – user fees from residential and commercial services
- 3% increase on user fees
- Transfer to Reserve \$813,195 (2022-\$771,325)
- Strategic Initiative – Smoke Testing for Chesley, \$16K; moved from Capital



Water

- Schedule C.2
- Revenue – user fees from residential and commercial services
- 1% increase on user fees
- Transfer to Reserve \$1,262,720 (2022 - \$2,121,671)
- Source Water Protection – well monitoring; covered by Reserves (\$6,500)



Stormwater

- Schedule C.4
- Storm Water Needs Study, CLI/ECA \$56,404, Chesley, Paisley and Tara
- 2022 Approved Capital Project \$70,000
- Funded by Efficiency Funds and Roads Reserve



Capital Budget

(Refer to Pg. 32)



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Capital Budget

FMW Capital Plan Module

FMW has the full functionality of reporting and the development of a budget book – a two-page summary of key information and pictures to explain the project.

Schedule E – Capital Financial Report

- ✓ **Descriptions** – a brief narrative to explain the project and identify any interdepartmental implications
- ✓ **Parent Projects** – to connect projects that for planning purposes need to be considered as a whole, such as Road, Sewer, Water, which will enable efficient and timely project implementation
- ✓ **Attributes** – fully customized data to enhance the capital budget process and capture other elements, such as a link to the strategic plan, procurement process and asset management data: category, segment, new or betterment, life cycle event, asset ID, GIS/Import ID
- ✓ **Priorities** – a list of categories that each project is ranked by on a scale of 1 to 5, Capital Asset Management Plan, Health & Safety Concern, Strategic Plan Alignment, Legislative Requirement, External Funding. These factors combine to calculate a project weighting
- ✓ **Gallery** – attaching pictures or maps to further enhance the details about the project
- ✓ **Events** – capturing specific dates, for example an open house for the completion of the library renovations
- ✓ **Tasks** – to track specific items that are of importance to a project, such as timelines of an RFP process, signage requirements or report backs for a government grant

Capital Budget

A summary by Key Service Area, following the same structure as the operating budget.

Total capital requests and the sources of financing.

Operating budget includes a transfer to reserve for capital of \$1,104,104.

Reserves noted below includes prior year commitments and new asks. For January 30th, the analysis will separate the two funding envelopes to provide additional information to Council.

- ✓ **LTD Budget** – life-to-date budget of a project.
- ✓ **Unspent Budget Carry Forward** – approved funds from 2022 to be spent in 2023
- ✓ **2023 Expenses** – “new” asks – additional funds for a 2022 approved project or a new project to start in 2023
- ✓ **2023 Capital Requests** – the sum of the above and the total spend for 2023

Capital Budget Summary								
Municipal Services								
Key Service Area	LTD Budget	Unspent Budget Carry-forward	2023 Expenses	2023 Capital Requests	Grants	Donations	Reserves	2024 Expenses
General Government	\$ 349,533	\$ 209,555	\$ 89,860	\$ 299,415	\$ 120,169	\$ -	\$ 179,246	\$ 10,000
Fire Protection Services	\$ 15,000	\$ -	\$ 2,510,405	\$ 2,510,405	\$ 1,009,500	\$ -	\$ 1,372,688	\$ 260,000
Transportation Services	\$ 2,130,237	\$ 1,842,825	\$ 2,462,241	\$ 4,305,066	\$ 1,036,700	\$ 50,000	\$ 3,218,366	\$ 298,734
Environmental Services	\$ 8,000	\$ -	\$ 180,000	\$ 180,000	\$ -	\$ -	\$ 180,000	\$ -
Recreation and Culture	\$ 1,134,063	\$ 538,126	\$ 846,500	\$ 1,384,626	\$ 468,653	\$ 157,100	\$ 758,873	\$ 246,500
Health Services	\$ 55,000	\$ 37,516	\$ 194,300	\$ 231,816	\$ 28,050	\$ -	\$ 203,766	\$ 30,000
	\$ 3,691,833	\$ 2,628,022	\$ 6,283,306	\$ 8,911,328	\$ 2,663,072	\$ 207,100	\$ 5,912,939	\$ 845,234
Sewer and Water Services								
Sewer	\$ 180,420	\$ 111,555	\$ 764,573	\$ 876,128	\$ -	\$ -	\$ 876,128	
Water	\$ 807,600	\$ 688,518	\$ 1,255,687	\$ 1,944,205	\$ 312,386	\$ -	\$ 1,631,819	\$ 638,000
Stormwater	\$ 200,000	\$ 200,000	\$ 370,000	\$ 570,000	\$ 280,000	\$ -	\$ 290,000	\$ -
	\$ 1,188,020	\$ 1,000,073	\$ 2,390,260	\$ 3,390,333	\$ 592,386	\$ -	\$ 2,797,947	\$ 638,000
Total Capital Budget								
2023 Capital Submission	\$ 4,879,853	\$ 3,628,095	\$ 8,673,566	\$ 12,301,661	\$ 3,255,458	\$ 207,100	\$ 8,710,886	\$ 1,483,234
2022 Approved Capital				\$ 8,658,963	\$ 3,238,983	\$ 157,350	\$ 5,262,630	

Capital Budget

Schedule E – Project List

21-GENG-0001

- ✓ Project Start Year
- ✓ Department Responsible
- ✓ Project Number

Project List

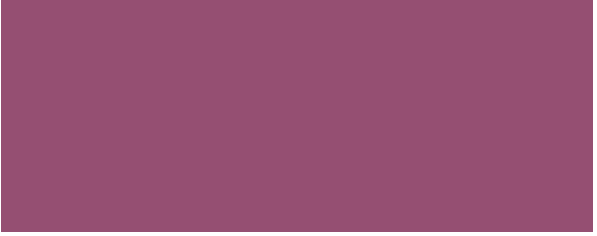
Projects identified with 21 or 22 are approved capital projects from the 2022 Approved Capital Budget, that remains incomplete on December 31, 2022.

A few of the larger capital projects are noted below.

22-FIRE-0004 BLDG-Paisley Fire Hall Committee - \$2,060,000 for 2023 and \$250,000 for 2024; Location and design is being presented to the Paisley Fire Sub-Committee, with a recommendation to come forward to Council.

22-TRAN-0005 ROADS-Sidewalks – \$1,322,000; project is part of a government grant that has been extended to allow the project to be completed in 2023. Staff are reviewing the terms of the extension and will advise Council of any changes.

23-TRAN-0017-HVY/EQUIP-Sweeper Truck – \$425,000 included on the 2022 approved capital list as pre-order in Spring 2022 to have delivery in March 2023.



Thank you