



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting - C#20-2019

Monday, September 9th, 2019
9:00 a.m.

Council Chambers
Municipal Administration Offices
1925 Bruce County Road 10
Chesley, Ontario

His Worship
Mayor Steve Hammell

MINUTES

A meeting of the Council of the Municipality of Arran-Elderslie was held on Monday, September 9th, 2019 at 9:00 a.m. in the Council Chambers.

The following Members of Council were present:

Mayor Steve Hammell (Chair)
Deputy Mayor Mark Davis
Councillor Doug Bell
Councillor Brian Dudgeon
Councillor Ryan Greig
Councillor Melissa Kanmacher
Councillor Ryan Nickason

The following members of Staff were present:

C. Fraser-McDonald, Deputy Clerk
S. McLeod, Works Manager
C. Steinhoff, Recreation Manager
P. Johnston, Chief Building Official
L. Albright, Deputy Treasurer
L. Fullerton, Community Development Co-ordinator

1. Adoption of Agenda

Moved by: Councillor Nickason

Seconded by: Councillor Bell

Be It Resolved, That the agenda for the Council Meeting of September 9th, 2019 be received and adopted, as distributed by the Clerk.

Carried Resolution # 20 – 361 – 2019

2. Disclosures of Pecuniary Interest and General Nature Thereof

Councillor Bell declared an indirect pecuniary interest by regarding Agenda Item 9.2 "Accounts Payable" as his family is the owner of a business that provides services to the Municipality.

3. Adoption of Minutes of Previous Meeting(s)

3.1 Regular Council Meeting C#18-2019 held August 12th, 2019

Moved by: Councillor Nickason

Seconded by: Councillor Kanmacher

Be It Resolved, That Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session C#19-2019 held Monday, August 12th, 2019, as circulated.

Carried Resolution #20 – 362 – 2019

4. Business Arising from the Minutes

None

5. Public Meeting(s) – None**6. Presentation(s) – None****7. Delegation(s) -**

7.1 Bruce County Safe Communities Committee

Jason Wepler and OPP Sergeant Marla Barfoot gave a presentation to Council. Their goal is to make Southern Bruce County a safe place to live. Bruce County officially designated as the 69th safest Community in Canada and were presented with the "Key to Safety".

Lower tier municipalities are be mandated to have a plan in place by January 1, 2021. The Bruce County Safe Communities are able to support the municipality in preparing this plan. They are asking each municipality to assign a staff person. Arran-Elderslie has already appointed Councillor Kanmacher and Recreation Manager Carly Steinhoff. The group has a Facebook page and Twitter and Instagram feeds.

Council thanked Mr. Wepler and Sergeant Barfoot for their presentation.

7.2 Tenzing – Business Expansion & Enhancement Strategy for Paisley

The representatives from Tenzing gave a presentation to Council in regards to Business to Bruce: Paisley - Business Needs Analysis and Strategy. Tenzing builds brands for companies and municipalities. Paisley's business brand will be "express your talents".

They prepared a situational audit for Paisley. The group noted that the Community lacks scale, but has a large talent pool. There are closing businesses, housing shortages and the downtown is showing wear and neglect.

The municipality must be willing to jump in and work with the business owners.

Council thanked the representatives for their presentation.

7.3 Tara Legion – Street Name Change Request

Brenda Funston made a presentation to Council regarding a street name change in Tara. The legion would like to change Main Street which starts at the cenotaph. They would like to change it to "Veteran's Way".

The other option is to have an additional sign so that the street name is not actually changed.

Works Manager Scott McLeod said that there should be separate signs rather than changing the street name. If the name were to be changed, the residents should be polled prior to the change.

Mrs. Funston will poll the residents and work with the Works Manager, Scott McLeod and make a presentation to Council at a future meeting.

8. Correspondence**8.1 Requiring Action - None****8.2 For Information**

8.2.1 – Species at Risk Program – Aquatic Species

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved, That Council of the Municipality of Arran-Elderslie receives, notes and files correspondence on the Council Agenda for information purposes:

8.2.1 – Species at Risk Program – Aquatic Species

Carried Resolution #20 – 363 – 2019

8.3 Events/Notices

8.3.1 – Oswald Bridge Opening

8.3.2 - Meeting for Chesley Emergency Room Hours of Operation - Wednesday, 6:30 Community Centre

8.3.3- Paisley Parking Meeting – September 17, 2019 at 6:30 p.m. Paisley Community Centre

9. Staff Reports

9.1 Clerks Department - C. Fraser-McDonald

9.1.1 SRCLK.19.61 – Hillcrest Cemetery Mortuary – Window and Door Replacement

Christine Fraser-McDonald, Deputy Clerk, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Deputy Mayor Davis

Seconded by: Councillor Nickason

Be It Resolved,

- 1) That SRCLK.19.61 be received – Hillcrest Cemetery Mortuary – Window and Door Replacement; and
- 2) That the tender for the Hillcrest Cemetery Mortuary – Window and Door Replacement be awarded to A Team Windows and Doors in the amount of \$6,002.00 plus HST, to be funded from Tara Cemetery Contracts Account 01-4016-7134.

Carried Resolution # 20 – 364 – 2019

9.2 Treasurer

9.2.1 Accounts Payable Voucher #15-2019 dated September 9, 2019

Councillor Bell declared a pecuniary interest as his daughter and son-in-law own Barclay Wholesale Ltd., which appears in Accounts Payable Voucher #15-2019.

L. Albright, Deputy Treasurer, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Dudgeon

Seconded by: Deputy Mayor Davis

Be It Resolved, That Accounts Payable Voucher #15-2019 dated September 9, 2019 in the amount of \$449,785.01 be approved for payment as submitted by the Treasurer.

Carried Resolution # 20 – 365 – 2019

9.3 Works Manager – Scott McLeod

9.3.1 SRW.19.28 - Award Tender – 2019/2020 Winter Sand and Salt Haulage

S. McLeod, Public Works Manager, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Deputy Mayor Davis

Seconded by: Councillor Nickason

Be It Resolved

- 1) That the bid, which meets the terms and conditions of the tender posted by Bruce County for winter sand, be awarded to Ron Gibbons Construction in the amount of \$47,800 excluding HST

based on 4,000 tonnes of sand to be funded from account #01-2520-7052 Winter Sand/Salt – Material.

- 2) That the bid, which meets the terms and conditions of the tender posted by Bruce County for winter salt haulage, be awarded to Bill Trelford Trucking Ltd. in the amount of \$3,737.50 excluding HST based on 350 tonnes of salt to be funded from account #01-2520-7052 Winter Sand/Salt – Material.

Carried Resolution # 20– 366 – 2019

- 9.3.2 SRW.19.29 – Grader Packer 2019 Capital Financing
S. McLeod, Public Works Manager, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Deputy Mayor Davis
Seconded by: Councillor Dudgeon
Be It Resolved

- 1) That SRW.19.29 be received –Grader Packer 2019 Capital Financing; and
- 2) Award the quotation for the supply and install of one (1) 2020 Grader Packer installed on the 2018 CAT 160M Grader as outlined, to Neilson Custom Metal Works in the amount of \$ 19,500.00 (excluding applicable taxes), to be funded from Account Number 02-3431-7052 Grader Packer
- 3) That the funds allotted to the purchase of the 2020 Grader Packer be carried forward to the 2020 Capital Budget year.

Carried Resolution # 20 – 367 – 2019

- 9.3.3 SRW.19.30 - Paisley Sewage Plant Environmental Spill
S. McLeod, Public Works Manager, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Deputy Mayor Davis
Seconded by: Councillor Kanmacher
Be It Resolved that Report SRW.19.30 - Paisley Sewage Plant Environmental Spill – be received for information purposes.

Carried Resolution # 20 – 368 – 2019

There was a general discussion regarding speeding within the Municipality.

9.4 Building Department – Pat Johnston

- 9.4.1 SRCBO.19.11 – July 2019 Building Permits
P. Johnston, Chief Building Official, responded to questions from Members of Council.

Mr. Johnston will continue to keep in touch with the owners of the Paisley Inn and urge them to send in their planning applications.

Bruce County will be hosting a GIS session in Chesley On September 25, 2019. Staff from Arran-Elderslie will be attending.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Bell
Seconded by: Councillor Nickason
Be It Resolved, That SRCBO.19.11 – Building Permits – July 2019 – be received for information purposes.

Carried Resolution # 20 – 369 – 2019

- 9.4.2 SRCBO.19.12 – August 2019 Building Permits
P. Johnston, Chief Building Official, responded to questions from

Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Bell

Seconded by: Deputy Mayor Davis

Be It Resolved, That SRCBO.19.12 – Building Permits – August 2019 – be received for information purposes.

Carried Resolution # 20 – 370 – 2019

9.5 Recreation Department – Carly Steinhoff

9.5.1 SRREC.19.15 - Investing in Canada Infrastructure Program: Community Culture and Recreation Component

C. Steinhoff, Manager of Facilities, Parks and Recreation, responded to questions from Members of Council. Council directed the Manager of Facilities to apply for new roofs for the three community centres, a lift in Paisley library and Paisley community centre.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig

Seconded by: Councillor Nickason

Be It Resolved THAT Council hereby:

- 1) Receive the report SRREC.19.15 dated September 9, 2019 from the Manager of Facilities, Parks & Recreation regarding the Investing in Canada Infrastructure Program: Community Culture and Recreation Component; and
- 2) THAT Council direct staff based on options in this report regarding the Municipality's application to this program.

Carried Resolution # 20 – 371 – 2019

9.5.2 SRREC.19.16 – Community Centre Concession Operators

C. Steinhoff, Manager of Facilities, Parks and Recreation, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig

Seconded by: Councillor Kanmacher

Be It Resolved, THAT Council hereby:

- 1) Receive the report SRREC 19.16 dated September 9, 2019 from the Facilities, Parks & Recreation Manager regarding the Community Centre Concession Operations; and
- 2) THAT Council approve Crystal Hindman-Moulton be awarded the 2019-2020 Concession Operations contract for Chesley, Paisley and Tara Community Centres.

Carried Resolution # 20 – 372 – 2019

9.5.3 SRREC.19.17 – Chesley Kinsmen Pavilion Permitted Use and Fee Structure

C. Steinhoff, Manager of Facilities, Parks and Recreation, responded to questions from Members of Council. Subsequent to further discussion, Council requested that the report be tabled and brought forward to the next council meeting.

9.6 Fire Departments – Tara-Arran Fire Chief Paul Best

9.6.1 SRTAFD.19.01 – Tara-Arran Fire Hall Light Upgrade

C. Steinhoff, Manager of Facilities, Parks and Recreation, on behalf of Tara-Arran Fire Chief Paul Best, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig

Seconded by: Councillor Nickason

Be It Resolved, THAT Council hereby:

- 1) Receive the report SRTAFD 19.01 dated September 9, 2019

- from the Tara-Arran Fire Chief regarding the Tara-Arran Fire Hall Light Upgrade; and
- 2) That Council accept the proposal from the Local Authority Service in partnership with Conrad Lighting Solutions to upgrade all lighting at the Tara-Arran Fire Hall at a cost of \$7,715.25 plus applicable taxes.

Tabled Resolution # 20 – 373 – 2019

9.7 Community Development Co-ordinator – Laura Fullerton

9.7.1 SRECDEV.19.06 – Arran-Elderslie Municipal Newsletter

L. Fullerton, Community Development Co-ordinator, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Kanmacher

Seconded by: Councillor Bell

- 1) That SRECDEV.19.06 be received – Arran-Elderslie Municipal Newsletter – for information purposes

Carried Resolution # 20- 374 - 2019

9.7.2 SRECDEV.19.07 - Paisley Artscape Society Community Centre Mural Project

L. Fullerton, Community Development Co-ordinator, responded to questions from Members of Council. Council requested a public meeting for the residents of Paisley to see the proposed mural. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Kanmacher

Seconded by: Councillor Bell

Be It Resolved,

- 1) that the Council of the Municipality of Arran-Elderslie accepts report SRECDEV.19.07 - Paisley Artscape Society Community Centre Mural Project; and
- 2) that Council hereby permits the Paisley Artscape Society to utilize the South exterior wall of the Paisley Community Centre to paint a mural.

Carried Resolution # 20 – 375– 2019

9.7.3 SRECDEV.19.08 Arran-Elderslie Economic Development Action Plan

Council directed staff directed to bring it back to the next Council meeting on September 23, 2019.

9.8 Planning Department– None

10. Reports of Members of Council

Bell:

Councillor Bell advised Council that he attended a meeting regarding Chesley Place, and a Multi-Municipal Wind Turbine meeting this Thursday.

Nickason:

Councillor Nickason advised that he had nothing to report.

Kanmacher:

Councillor Kanmacher advised that she had attended the AMO conference, official announcement regarding new doctor in Paisley; she also advised that she is not on the safe communities committee.

Greig:

Councillor Greig advised that he missed the GSCA meeting, but there is a special meeting on September 17th.

Dudgeon:

Councillor Dudgeon advised that he had nothing to report.

Deputy Mayor Davis:

Deputy Mayor Davis had left his seat.

Mayor Hammell:

Mayor Hammell updated council that he is attending a Chesley emergency room reduction in hours meetings, parking meeting, attending paisley and Chesley fair openings and a meeting regarding Chesley place.

11. Health and Safety – None**12. Other Business - None****13. Notice of Motion – None****14. By-law(s)**

14.1 54-2019 – to adopt a Conference/Convention Policy

Council passed the following resolution:

Moved by: Councillor Nickason
 Seconded by: Councillor Dudgeon
Be It Resolved, That By-law No. 54-2019 be introduced and taken as read a first and second time, being a By-law to adopt a Conference/Convention Policy.

Moved by: Councillor Dudgeon
 Seconded by: Councillor Nickason
Be It Resolved, that By-law No. 54-2019 be taken as read a third and final time; to be signed, sealed and engrossed in the By-law Book.

Carried Resolution # 20 -380– 2019

14.2 55-2019 - Authorize the execution of an Agreement with the Crystal Hindman-Moulton for the operation of the Chesley, Paisley and Tara Community Centres Concessions.

Moved by: Councillor Nickason
 Seconded by: Councillor Bell
Be It Resolved, That By-law No. 55-2019 be introduced and taken as read a first and second time, being a By-law to authorize the execution of an Agreement Crystal Hindman-Moulton for the operation of the Chesley, Paisley and Tara Community Centres Concessions.

Moved by: Councillor Bell
 Seconded by: Councillor Nickason
Be It Resolved, that By-law No. 55-2019 be taken as read a third and final time; to be signed, sealed and engrossed in the By-law Book.

Carried Resolution # 20-381– 2019

14.3 56-2019 – A By-law to rectify certain clerical errors

Moved by: Councillor Bell
 Seconded by: Councillor Nickason
Be It Resolved, That By-law No. 56-2019 be introduced and taken as read a first and second time, being a By-law to rectify certain clerical errors in By-laws 27-2018, 53-2018 and 12-2019.

Moved by: Councillor Nickason
 Seconded by: Councillor Bell
Be It Resolved, that By-law No. 56-2019 be taken as read a third and

final time; to be signed, sealed and engrossed in the By-law Book.

Carried Resolution # 20-382– 2019

15. Resolution to Move into Closed Session and General Nature Thereof

The Mayor advised that Council will go into closed session at 1:00 p.m. for the purpose of matters identified in the motion below.

Moved by: Councillor Dudgeon

Seconded by: Deputy Mayor Davis

Be It Resolved, that Council of the Municipality of Arran-Elderslie does now go into closed session to discuss an item(s) which relates to:

- i) Personal matters about an identifiable individual, including municipal or local board employees;
- ii) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- iii) Education or training of members of Council

Staff authorized to Remain: Deputy Clerk, Christine Fraser-McDonald, Bettyanne Cobean for Item 2, and Ben Cornell for Item 3.

Carried Resolution # 20 – 376– 2019

16. Resolution to Reconvene in Open Session

Council arose from closed session and the regular session resumed at 3:48 p.m. The Mayor confirmed that Council discussed only those matters identified in the motion above.

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved, that Council of the Municipality of Arran-Elderslie adopt the minutes of the Closed Session C#19-2019 held August 16th, 2019 as circulated.

Carried Resolution # 20 – 377– 2019

Moved by: Councillor Dudgeon

Seconded by: Deputy Mayor Mark Davis

Be It Resolved, that Council of the Municipality of Arran-Elderslie does now return to Open Session at 3:48 p.m.

Carried Resolution # 20 – 378– 2019

Deputy Mayor Davis left his seat at 3:48 p.m.

17. Adoption of Recommendations Arising from Closed Session

None

18. Confirming By-law

By-law 57-2019 – Confirming By-law

Moved by: Councillor Greig

Seconded by: Councillor Dudgeon

Be It Resolved, that By-law No. 56-2019 be introduced and taken as read a first and second time, being a By-law to confirm the proceeding of the council meeting of the Municipality of Arran-Elderslie held September 9, 2019.

Moved by: Councillor Dudgeon

Seconded by: Councillor Greig

Be It Resolved, that By-law No. 57-2019 be taken as read a third and final time; to be signed, sealed and engrossed in the By-law Book.

Carried Resolution # 20 – 383– 2019

19. Adjournment

Moved by: Councillor Kanmacher

Seconded by: Councillor Bell

Be It Resolved, that the meeting be adjourned to the call of the Mayor.

Carried Resolution # 20 – 384 – 2019

The meeting was adjourned at 3:55 p.m.

Steve Hammell, Mayor

Christine Fraser-McDonald
Deputy Clerk