



Municipality of Arran-Elderslie  
Council Meeting - C#17-2020  
July 13, 2020 at 9:30 a.m.  
Council Chambers

## Minutes

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### **Members Present in Council Chambers:**

Mayor Steve Hammell

### **Members Present Electronically:**

Councillor Melissa Kanmacher

Councillor Brian Dudgeon

Councillor Ryan Greig

Councillor Doug Bell

Councillor Ryan Nickason

### **Members Absent:**

Deputy Mayor Mark Davis

### **Staff Present in Council Chambers:**

B. Jones, CAO/Clerk

C. Fraser-McDonald, Deputy Clerk (recording secretary)

### **Staff Present Electronically:**

S. McLeod, Works Manager

T. Neifer, Treasurer

P. Johnston, Chief Building Official

Mayor Hammell called the meeting to order at 9:30 a.m. A quorum was present.

### **1. Adoption of Agenda**

Council passed the following resolution:

Moved by: Councillor Greig

Seconded by: Councillor Nickason

Be It Resolved that the agenda for the Council Meeting of July 13, 2020 be received and adopted, as distributed by the CAO/Clerk.

**Carried Resolution #17-304-2020**

### **2. Disclosures of Pecuniary Interest and General Nature Thereof**

None declared.

### **3. Adoption of Minutes of Previous Meeting(s)**

3.1 Regular Council Meeting C#16-2020 held June 22, 2020.

Council passed the following resolution:

Moved by: Councillor Greig

Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session C#16-2020 held June 22, 2020 as circulated.

**Carried Resolution #17-305-2020**

### **4. Business Arising from the Minutes**

None.

5. **Public Meeting(s)** - None

6. **Presentation(s)** - None

### **7. Delegation(s)**

7.1 – Susannah Robinson– EPCOR Update

Susannah Robinson gave Council an update regarding EPCOR.

She noted that between now and 2021, EPCOR will be constructing a distribution system to bring natural gas to communities within the Municipality of Arran-Elderslie, Kincardine, and the Township of Huron-Kinloss.

Construction is taking place over three phases. From July to December 2019, EPCOR began Phase 1 and installed 57 kilometres of pipeline that will be the backbone of the system. If there are any areas that are served by Enbridge, EPCOR is not able to serve those customers.

This year, the pipeline will be completed from Dornoch to the Bruce Energy Centre, that will transport gas to each of the communities. Crews will also be installing the distribution networks to directly server homes, farms, businesses, and organizations in the communities that will receive natural gas this year.

Phase 3 will begin in 2021 to connect customers to natural gas in Chesley, Paisley, Lurgan Beach, Point Clark, Ripley, and Lucknow. While construction and service will not take place in Arran-Elderslie until 2021, EPCOR is currently accepting applications from residents and businesses.

Council thanked Ms. Robinson for her presentation.

## 7.2 - Tracey Smith, BDO – 2019 Financial Statements

Tracey Smith of BDO gave a presentation to Council regarding the 2019 Financial Statements.

The Municipality is in a very strong financial position as there is no external debt. There is positive cash flow and reserves increased to \$19,186,782 for 2019.

Council thanked Ms. Smith for her presentation.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be It Resolved, that the BDO Audit Planning Report to Members of Council for the audit of the consolidated financial statements for the year ending December 31<sup>st</sup>, 2019 be received for information purposes.

**Carried Resolution #17-306-2020**

## 8. Correspondence

### 8.1 Requiring Action

#### 8.1.1 – Municipality of Brockton – Amalgamation of SMART

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be it Resolved that the Council of the Municipality of Arran-Elderslie receives and supports the resolution passed by the Municipality of Brockton requesting that Saugeen Mobility and Regional Transit (SMART) explore the amalgamation of specialized transit services within Grey and Bruce Counties and to transition to a County-wide operation to potentially reduce transit duplication and develop transit efficiencies.

**Carried Resolution #16-307-2020**

#### 8.1.2 – Township of Huron-Kinloss - Amalgamation of SMART

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be it Resolved that the Council of the Municipality of Arran-Elderslie receives

and supports the resolution passed by the Township of Huron-Kinloss to explore the amalgamation of specialized transit services within Grey and Bruce Counties and to transition to a County-wide operation to potentially reduce transit duplication and develop transit efficiencies.

**Carried Resolution #16-308-2020**

### 8.1.3 – Mississippi Mills – Support for Rural Broadband

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be it Resolved that the Council of the Municipality of Arran-Elderslie receives and supports the resolution passed by the Municipality of Mississippi Mills requesting that Provincial and Federal Governments include rural broadband investment as part of the economic recovery shovel-ready projects for municipalities.

**Carried Resolution #17-309-2020**

## **8.2 For Information**

8.2.1 – Construction Notice - Chesley

8.2.2 – Construction Notice – North Saugeen River – Fish Habitat Measures

8.2.3 – Minister’s Letter – Covid-19 Recovery

8.2.4 – Local Immigration Partnership

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes and files correspondence on the Council Agenda for information purposes.

**Carried Resolution #17-310-2020**

## **9. Staff Reports**

**9.1 CAO/Clerks Department** - Christine Fraser-McDonald

9.1.1 – SRCLK.20.12 - Transfer of Lands with McLean and 1113469 Ontario Inc

Christine Fraser-McDonald, Deputy Clerk, discussed her report and responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be It Resolved

- 1) That SRCLK.20.12 be received – Transfer of Lands with McLean and 113469 Ontario Inc.; and
- 2) That Council directs staff to bring forward the necessary implementing by-laws; and
- 3) That the Clerk and Mayor be authorized to sign all documentation related to the disposition and acquisition of the subject lands.

**Carried Resolution #17-311–2020**

#### 9.1.2 – SRCAOCLK.20.19 – Informal Group Homes

Bill Jones, CAO/ Clerk, discussed his report and responded to questions from Members of Council. He noted that he gave advanced notice to the owner of Chesley House that this report would be brought forward to Council. He did not receive acknowledgement. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be It Resolved

- 1) That Council receive SRCAO/CLK.20.19. as information; and
- 2) That council consider passage of the Informal Group Homes Licencing Bylaw at an upcoming council meeting, after receiving comments from Provincial Offences Staff regarding set fines.

**Carried Resolution #17-312–2020**

### **9.2 Treasurer – Tracey Neifer**

#### 9.2.1 - SRFIN.20.39 – 2018 Municipal Surplus

Tracey Neifer, Treasurer, discussed her report and responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be It Resolved

- 1) That SRFIN.20.39 be received – 2018 Municipal Surplus, and
- 2) That the 2018 Municipal Surplus of \$208,119 be transferred to Reserve - Working Capital (01-0000-2101).

**Carried Resolution #17-313–2020**

### **9.3 Works Manager – Scott McLeod**

#### 9.3.1 – SRW.20.21 – Award Hot Mix Pavement Tender

Scott McLeod, Works Manager, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie awards the tender to supply and apply HL3 Asphalt cement for Concession 10, Arran East, to Harold Sutherland Construction Ltd at a cost of \$119,316.00 plus HST.

**Carried Resolution #17-314-2020**

### 9.3.2 – SRW.20.22 - Award Request for Proposal for Zero Turn Lawnmower

Scott McLeod, Works Manager, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Whereas the award of contract for the supply one (1) 2020 Zero Turn Diesel Lawnmower as outlined in the specifications has been recommended by the Works Manager in Report SRW.20.22; therefore

Be It Resolved

- 1) That SRW.20.22 be received – Award Request for Proposal for a New Zero Turn Diesel Lawnmower; and
- 2) Award the quotation for the supply and delivery of one (1) 2020 New Zero Turn Diesel Lawnmower to Roberts Farm Equipment in the amount of \$ 16,725.00 (excluding applicable taxes), being financed from the 2020 Capital Budget Account Number 02-3429.

**Carried Resolution #17-315-2020**

### 9.3.3 – SRW.20.23 – Landfill Monitoring Cameras

Scott McLeod, Works Manager, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be it Resolved

- 1) That Report SRW.20.23 – Camera Monitoring be received by Arran-Elderslie Council to be conducted at the Arran Landfill Site; and

2) Council directs staff to proceed with the purchase of the required equipment based on the recommendations of our present computer system onsite.

**Carried Resolution #17-316–2020**

9.3.4 – SRW.20.24 - Financial Agreement for Bruce Road 30 for 1<sup>st</sup> Ave North in Chesley

Scott McLeod, Works Manager, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be it Resolved

- 1) That SRW.20.24 is received – Financial Agreement for Bruce Road 30 or 1st Ave North in Chesley – from 2nd Street North East to 4th St North;
- 2) That a By-law be prepared to authorize the Mayor and CAO/Clerk to execute a Cost-share Agreement between the County of Bruce and the Municipality of Arran-Elderslie to facilitate their respective costs based on this report.

**Carried Resolution #17-317–2020**

9.3.5 – SRW.20.25 - Allowing Connections to the Pipeline

Mark O'Leary, Water/Sewer Foreman responded to questions from Members of Council. Councillor Bell asked for a report as to how much water is being sold. In 2019, 3000 m<sup>3</sup> was sold at \$3.42 per m<sup>3</sup> and there is a daily connection charge for the bulk suppliers. The plant has a water meter on the truck flow station as well as backflow prevention. Loads are monitored and the municipality receives revenue from this.

Council directed staff to bring back a further report for the next Council meeting in August.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be it Resolved That Report SRW.20-25 is received, and that Council bring a recommendation back to staff.

**Tabled Resolution #17-318–2020**

9.3.6 - SRW.20.26 - Award Monkman and Hemstock Bridge Rehabilitation (Arran)

Scott McLeod, Works Manager, responded to questions from members of Council. Councillor Bell noted that the trees on front street need water. He would like to see the weeds controlled at the old garage near the bridge in Chesley. Mayor Hammell noted that Soper Bridge will be receiving federal funding. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be it Resolved that the bids, which meets the terms and conditions of the Rehabilitation of the Monkman and Rehabilitation and Extension of the Hemstock Bridge Contract No. BR1308/BR1381 from BM Ross and Associates Limited, be awarded to Allan Hastings Ltd. in the amount of \$215,897.69 including all applicable taxes.

**Carried Resolution #17-319-2020**

**9.4 Building Department – Pat Johnston**

9.4.1 – SRCBO.20.06 – Building Permit Information

Pat Johnston, Chief Building Official, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be it Resolved that Report SRCBO.20.06 – Building Permit Information – June 2020– be received for information purposes.

**Carried Resolution #17-320-2020**

**9.5 Recreation Department – None**

**9.6 Fire Departments – None**

**9.7 Community Development Co-ordinator – None**

**9.8 Planning Department - None**

**10. Reports of Members of Council**

Davis:



Deputy Mayor Davis was absent.

Dudgeon:

Councillor Dudgeon had nothing to report.

Greig:

Councillor Greig noted that the picnic shelter in Tara is open. The pedestrian bridge in Tara is now fully accessible.

Kanmacher:

Councillor Kanmacher noted that the Paisley Artscape has their newest installation downtown in Paisley.

Nickason:

Councillor Nickason attended a BASWR meeting. They are down \$91,000 in revenue. They are hoping to be back to full staff capacity in July.

Bell:

Councillor Bell noted that there was a doctor recruitment meeting. There is still nothing firm regarding 24-hour emergency services back. They are hoping to hire a charge nurse for Chesley hospital.

Hammell:

Mayor Hammell attended the emergency management control group and South Bruce Grey health centre meeting. Masks will be talked about a lot in the next month. A four-week order will be enacted to wear masks including the municipal office.

**11. Health and Safety** – None

**12. Other Business** - None

**13. Notice of Motion** – None

**14. By-law(s)-**

14.1 – By-law 41-2020 – to acquire lands for the purpose of a public highway

Council passed the following resolution:

Moved by: Councillor Greig

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 41-2020 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 41-2020 being a By-law to acquire lands for the purpose of a public highway (Durst Street, Chesley).

**Carried Resolution #17-321-2020**

14.2 – By-law 42-2020 – to close an unused highway and declare surplus

Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be It Resolved that By-law No. 42-2020 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 42-2020 being a by-law to close an unused highway and declare surplus the lands described as those Parts of Lot "B", Plan 306, designated as Parts 3 and 4 on Reference Plan 3R-10340 and Part of Lot 31, Concession 1, designated as Part 5 on Reference Plan 3R-10340 (Durst Street, Chesley).

**Carried Resolution #17-322-2020**

14.3 – By-law 43-2020 – to dispose of surplus lands

Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be It Resolved that By-law No. 43-2020 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 43-2020 being a by-law to declare the lands described as those parts of Lot "B", Plan 306, designated as Parts 3 and 4 on Reference Plan 3R-10340 and that Part of Lot 31, Concession 1 designated as Part 5 on Reference Plan 3R-10340 as surplus (Durst Street, Chesley).

**Carried Resolution #17-323-2020**

14.4 – By-law 44-2020 – Ransome – gravel pit

Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be It Resolved that By-law No. 44-2020 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 44-2020 being a by-law to amend Schedule "A" of By-law No. 36-09, as amended, being the Comprehensive Zoning By-law, for the Municipality of Arran-Elderslie, is hereby further amended by changing thereon from A1 General Agriculture and EP Environmental Protection to A1 General Agriculture, EP Environmental Protection, and M2 Extractive Industrial the zoning for the lands described as Part Lot 6, Concession 6, geographic Township of Arran.

**Carried Resolution #17-324-2020**

**15. Resolution to Move into Closed Session and General Nature Thereof**

The Mayor advised that Council now goes into Closed Session at 11:33 a.m. for the purpose of matters identified in the motion below.

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be It Resolved that Council of the Municipality of Arran-Elderslie does now go into closed session to discuss an item(s) which relates to:

- i. Advice that is subject to solicitor-client privilege

Staff authorized to Remain: CAO Bill Jones and Deputy Clerk Christine Fraser-McDonald

**Carried Resolution #17-325-2020**

**16. Resolution to Reconvene in Open Session**

Mayor Hammell confirmed that Council discussed only those matters identified in the above motion.

Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be It Resolved that Council of the Municipality of Arran-Elderslie does now return to the Open Session at 12:20 p.m.

**Carried Resolution #17-326-2020**

## 17. Adoption of Closed Session Minutes

Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be It Resolved that Council of the Municipality of Arran-Elderslie adopt the minutes of the Closed Session C#16-2020 held June 22, 2020 as circulated.

**Carried Resolution #17-327-2020**

## 18. Adoption of Recommendations Arising from Closed Session

Staff was given direction by Council.

## 19. Confirming By-law

By-law 45-2020 – Confirming By-law

Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be It Resolved that By-law No. 45-2020 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 45-2020 being a By-law to confirm the proceedings of the Council meeting of the Municipality of Arran-Elderslie held July 13, 2020.

**Carried Resolution #17-328-2020**

## 20. Adjournment

Council passed the following resolution:

Moved by: Councillor Greig  
Seconded by: Councillor Nickason

Be It Resolved that the meeting be adjourned to the call of the Mayor at 12:23 p.m.

**Carried Resolution #17-329-2020**

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Steve Hammell, Mayor

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Bill Jones, CAO/Clerk